

Referencing

Whenever you do a research task, assignment or project it is important that you write down the SOURCE of your information. (where you got the information from). Each SOURCE has specific information that is required and there are also different rules for how this information is recorded.

Some of the most important information includes:

1. **The CREATOR of the information product** – this might be an author, illustrator, editor, photographer, blogger, videographer, government department, association or company)
2. **The type of information** - (book, journal, newspaper, website, music score, photograph, video, blogpost, interview, brochure, infographic, multimedia presentation, webinar, conference paper, report)
3. **Where the material was created** (which city and country)
4. **When was the information created**
5. **Where has the information been hosted** (on a website, in a journal, in a newspaper, at a conference.
6. **When did you access the information?**

Your teacher will give you three information sources: Try and find information about each of the six categories described above.

	Resource One	Resource Two	Resource Three
Creator of the information			
The type of information			
Where the information was created			
When the information product was created			
Where has the information been hosted			
When did you access the information			